

GENERAL PROCEDURES FOLLOWING THE DISCOVERY OF ARCHAEOLOGICAL MATERIAL, KOIWI OR TAONGA.

1. If archaeological material, Koiwi or Taonga, are uncovered which pre-date 1900, then the site is an archaeological site in terms of the The Heritage New Zealand Pouhere Taonga Act 2014 and the relevant provisions of the Act will apply. Such evidence could be in the form of intact shell midden, bone, charcoal, hangi stones, ash, black greasy soils relating to Maori occupation, or artefacts relating to Maori occupation. The site, archaeological material, Koiwi and Taonga contained within the site must therefore be treated in accordance with the conditions of any relevant Heritage New Zealand authority existing at the time of the discovery. If no such authority exists, one must be obtained before the site is further excavated or modified.
2. Notwithstanding the terms of Clause 1 above, no site at which Koiwi or Taonga that are uncovered shall be in any way disturbed, altered, modified, or destroyed without the approval of Patuharakeke Te Iwi Board (PTB).
3. Immediately following the discovery of archaeological material, Koiwi or Taonga, the developer will cease all excavation in the immediate vicinity of the discovery site and the Developer will secure the area using stakes and tapes determining an appropriate safety buffer zone (a minimum of 10m around the site). This effectively separates those investigating or retrieving archaeological material, Koiwi or Taonga, from those carrying out other construction activities, so as to provide an acceptable level of safety to all persons, and to the archaeological material, Koiwi or Taonga.
4. The developer will then immediately advise the following of the discovery:
 - **PTB – Juliane Chetham (09) 4377462/ 0211697162**
 - Heritage New Zealand/ Pouhere Taonga (09) 407 0470
 - The NZ Police (if any Koiwi are uncovered – as per the requirement of the Coroners Act 1988).
5. The Developer will arrange for a staff member to be available to meet and guide the Heritage New Zealand representative, the Police (if required) and the PTB representative to the discovery site. The Developer will assist with any reasonable request that any of these people may make.
6. As public notification of the discovery may result in the desecration of the site and fossicking of archaeological material, Koiwi or Taonga, no information will be released to the media about the discovery except as authorised by PTB.
7. All construction work in the immediate vicinity of the discovery will remain halted until the Heritage New Zealand representative, the Police (if required) and PTB have given approval for the work to recommence.